



South West Country Zone Minutes

20 August 2021

**Shire of Collie
87 Throssell Street
Collie**

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South West Country Zone

Meeting to be held at

Shire of Collie, 87 Throssell Road, Collie

Commenced at 9.00am, Friday 20 August 2021

Minutes

1. OPENING AND WELCOME

The Chair opened the meeting at 9:06am.

1.1 Acknowledgement of Country

The South West Country Zone of WALGA acknowledged the Kaniyang Nyoongar people, the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

2. ATTENDANCE AND APOLOGIES

Attendance

Shire of Augusta Margaret River President Cr Ian Earl
Ms Stephanie Addison-Brown, Chief Executive Officer non-voting delegate

Shire of Boyup Brook President Cr Richard Walker
Mr Dale Putland, Chief Executive Officer non-voting delegate

Shire of Bridgetown-Greenbushes President Cr John Nicholas JP
Ms Elizabeth Denniss, Executive Manager Community Services non-voting delegate

City of Bunbury Cr Tresslyn Smith
Mr Mal Osborne, Chief Executive Officer non-voting delegate

City of Busselton Mayor Grant Henley
Mr Mike Archer, Chief Executive Officer non-voting delegate

Shire of Capel President Cr Michael Southwell
Mr Gordon MacMile, Chief Executive Officer non-voting delegate

Shire of Collie President Cr Sarah Stanley
Mr Stuart Devenish, Chief Executive Officer non-voting delegate

Shire of Dardanup President Cr Michael Bennett
Mr Phil Anastakis, Deputy Chief Executive Officer non-voting delegate
Cathy Lee, Manager Governance and HR non-voting delegate

Shire of Donnybrook-Balingup	Cr Jackie Massey Mr Ben Rose, Chief Executive Officer non-voting delegate
Shire of Harvey	Cr Wendy Dickinson Mr Rick Lotznicker, Acting Chief Executive Officer
Shire of Manjimup	Hon President Cr Paul Omodei Mr Andrew Campbell, Chief Executive Officer non-voting delegate
Shire of Nannup	President Cr Tony Dean (SC) CHAIR Mr David Taylor, Chief Executive Officer non-voting delegate
WA Local Government Association Secretariat	Mr Tim Lane, Manager, Strategy and Association Governance (executive officer) Ms Tania Narkevich, Procurement Specialist
South West Development Commission	Ms Mellisa Teede, Chief Executive Officer Mr Ashley Clements, Director Regional Development Ms Robyn Fenech, Consultant
RDA South West	Mr Charles Jenkinson, Director Regional Development
Guests	Hon John Carey MLA, Minister for Housing; Local Government Member for Collie-Preston, Ms Jodie Hanns MLA Sam McLeod, Office of Minister for Housing; Local Government Ben Johnson, Office of Minister for Housing; Local Government

Apologies

Shire of Donnybrook-Balingup Shire of Harvey	President Cr Brian Piesse President Cr Paul Gillett
Shire of Bridgetown-Greenbushes City of Busselton Shire of Dardanup Shire of Harvey	Mr Tim Clynych, Chief Executive Officer Mr Tony Nottle, Director Finance and Corporate Services Mr Andre Schonfeldt, Chief Executive Officer Ms Annie Riordan, Chief Executive Officer
Member for Forrest Member for O'Connor	Hon Nola Marino MP Mr Rick Wilson MP

3. DECLARATIONS OF INTEREST

Nil.

4. ANNOUNCEMENTS

4.1 Attachments

The following were provided as attachments to the agenda:

1. South West Country Zone Minutes 25 June 2021
2. Correspondence – Letter from the Minister for Local Government – Transit Parks
3. Draft Federal Election Advocacy Priorities Brochure
4. Registration Form – South West Future Jobs and Skills Forum
5. WALGA President’s Report
6. State Council Agenda – via link only: <https://walga.asn.au/getattachment/21f4dc26-8534-4bf2-a18c-bacdfbfe7d4/State-Council-Agenda-3-September-2021.pdf>

5. GUEST SPEAKERS / DEPUTATIONS

5.1 Shire of Collie

President Cr Sarah Stanley and Chief Executive Officer Stuart Devenish provided an update to the meeting on priorities, opportunities and key projects.

5.2 Hon John Carey MLA – Minister for Housing; Local Government

Hon John Carey MLA, Minister for Housing; Local Government, addressed the meeting on priorities for the Local Government and Housing portfolios.

6. MINUTES

6.1 Confirmation of Minutes from the South West Country Zone meeting held Friday 25 June 2021 (Attachment 1)

The Minutes of the South West Country Zone meeting held on Friday 25 June 2021 were previously circulated to Member Councils and were provided as an attachment to the agenda.

RESOLUTION

Moved: President Cr Ian Earl
Seconded: President Cr Michael Bennett

That the minutes of the South West Country Zone meeting held Friday 25 June 2021 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.1.1 Business Arising

6.1.1.1 – Correspondence

Correspondence has been received from the Minister for Local Government in relation to maximum stays in transit parks.

NOTED

7. ZONE BUSINESS

7.1 Federal Election Advocacy

The Zone, at the June 2021 meeting, discussed a proposed approach to advocacy for the upcoming Federal Election campaign based on three key strategic issues:

- Local Roads and Community Infrastructure Program
- Busselton Margaret River Airport
- Future Industries Precinct

A draft of an Election Priorities brochure is attached.

Creative ADM has provided an estimate for designing and printing a four-page (A3 folded in half) brochure. Indicative costs would be \$1,500-\$2,000 for design and approximately \$250 in printing (500 copies) to a total of \$1,750-\$2,250. A pdf web version of the document would also be provided.

It is proposed that a working group be formed to finalise the content of the campaign brochure, and guide the campaign in terms of writing to, and meeting with, candidates and other stakeholders.

It will also be important to ensure that the Working Group comprises representation from the Federal electorates of the South West region.

Direction is sought from the Zone regarding the content of the material, the budget allocation for designing and printing the Election Priorities brochure, and the establishment of a working group to guide the campaign.

RESOLUTION

Moved: President Cr Ian Earl
Seconded: President Cr Paul Omodei

That the South West Country Zone of WALGA:

- 1. Approve spending up to \$2,500 on design and printing of the Election Priorities brochure, and**
- 2. Form a working group of the following representatives to guide the Federal Election campaign project on behalf of the Zone:**
 - **President Cr Tony Dean, Shire of Nannup**
 - **President Cr Brian Piesse, Shire of Donnybrook-Balingup**
 - **Mr Mal Osborne, City of Bunbury**

CARRIED

7.2 South West Future Jobs and Skills Forum

The registration form for the South West Future Jobs and Skills Forum, to be held on Tuesday, 28 September 2021 from 11:00am until 7:00pm at the Bunbury Regional Entertainment Centre, is attached.

Tim Lane, Manager Strategy and Association Governance, and Toby Costanzo, Contract Manager, from WALGA will attend the forum. Tim Lane and Toby Costanzo will promote Local Government from an employment and careers perspective to forum attendees.

In addition, Tim Lane will prepare a report the November 2021 Zone meeting in line with the Zone's decision to sponsor the Forum.

Member Local Governments have the opportunity to provide attendees as well as marketing material for the event.

In addition, as per the registration form, it is recommended the Zone make a budget allocation to cover incidental costs associated with equipment hire and catering for Zone representative attendees.

RESOLUTION

Moved: President Cr Michael Southwell

Seconded: President Cr Ian Earl

That the South West Country Zone of WALGA:

- 1. Approve spending of up to \$350 for equipment hire and catering for the Zone Exhibit at the South West Future Jobs and Skills Forum, and**
- 2. Encourages member Local Governments to liaise with the Zone executive officer regarding provision of marketing material and attendance at the Forum**

CARRIED

7.3 2021 Census

Every five years, the Australian Bureau of Statistics counts every person and household in Australia – through the Census of Population and Housing.

The Census is the most comprehensive snapshot of the country and tells the story of how we are changing. It includes around 10 million households and over 25 million people. Census data tells us about the economic, social and cultural make-up of the country.

The Census is a crucial tool in guiding Government decision making in relation to funding for infrastructure and services.

There have been anecdotal reports that Census information has not been delivered to households and businesses in a number of communities in the region.

It is suggested that the Zone collate issues and concerns at a regional level through the executive officer to engage the ABS.

RESOLUTION

Moved: President Cr Paul Omodei
Seconded: Mayor Grant Henley

That:

1. **Member Local Governments provide issues and concerns relating to the 2021 Census to the Executive Officer for collation; and**
2. **The South West Zone write to the Australian Bureau of Statistics outlining issues and concerns, and requesting the Australian Bureau of Statistics to provide solutions to the issues raised.**

CARRIED

7.4 Regional Telecommunications

By Jo Burges, Senior Advisor Intergovernmental Relations and Risk, WALGA

BACKGROUND

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.

The full Terms of Reference for the Review are at Appendix B of the Issues Paper.

The Consultation Period runs from 6 July, 2021 09:00 to September 30, 2021 with WALGA receiving submissions until COB Thursday 16 September 2021.

WALGA Engagement Process

Local Governments were advised in mid-July, via Councillor Direct, of the appointment of the Committee and the release of the Issues Paper, and that WALGA would be developing a sector wide submission.

WALGA, in developing a submission to this important review is seeking the views of members to address the wide range of telecommunications issues outlined by the Committee in the Regional Telecommunications Review 2021 – Issues Paper (the Issues Paper) <https://www.communications.gov.au>

Local Governments have been requested to provide their submissions or information to inform the sector wide submission to the Association to ensure all matters are addressed.

This agenda item provides a Zone level opportunity to provide feedback to the WALGA submission to assist in ensuring all Local Governments have had a chance for input.

COMMENT

Zones are requested, however not limited to, consider the items outlined at the dot points and /or the individual questions outlined at the end of each section or at Appendix A of the Issues Paper or provide input on any related matter for inclusion in the submission.

By way of example the WALGA Submission will include, in part, commentary on Question 12 that asks:

‘How can different levels of Government, the telecommunications industry and regional communities better co-ordinate their efforts to improve telecommunications in regional Australia?’

The Association response will include an example of the Regional Telecommunications Resilience Working Group established in May comprising key planning/technical staff from Telstra, Optus, Western Power, Horizon Power, WALGA, DFES and DPIRD. This working group will share data more openly to allow robust and coordinated planning which results in better overall service delivery and value for money for all concerned. The working group began its work in June 2021 and have scheduled monthly meetings that increase as Funding programs or issues emerge.

WALGA advocates on specific issues identified by its members at the Working Group, in particular to explore opportunities for sustainable solutions e.g. Stand Alone Power provision, utilising a combination of solar, batteries and generators.

The Association is keen to provide a comprehensive submission on this important matter and welcomes Zone input.

RESOLUTION

Moved: Mayor Grant Henley
Seconded: President Cr Richard Walker

That the South West Country Zone:

- 1. Notes the Regional Telecommunication Review 2021; and**
- 2. Encourages individual Local Governments to provide input to the WALGA submission.**

CARRIED

7.5 Social Housing Economic Recovery Package Grant Funding

By Kelly McManus, Principal Policy and Advocacy

Background

The \$319 million [Social Housing Economic Recovery Package \(SHERP\)](#) is part of the State Government's COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities.

The next round of SHERP funding opens on Monday 1 September 2021.

Comment

Further information on the eligibility requirements and application process for the SHERP grants will be provided by the Department of Communities at a webinar to be hosted by WALGA on **Monday 1 September** from 1.30pm – 2.30pm.

Local Government officers wishing to attend the register for the Webinar [here](#) or through the [WALGA events page](#).

The Livestream presentation from the 11th August is available to view on the Department of Communities website and provides valuable information about the grant process.

In preparation for the session, we encourage local governments to: Visit the Department of Communities website on the 1st September to familiarise yourself with the grant guidelines, application process and frequently asked questions.

Submit any questions you have in advance through the registration form. There will also be the opportunity to ask additional questions on the day.

Further information on the SHERP program is available on the [Department of Communities website](#) or by contacting Kelly McManus, Principal Policy and Advocacy, WALGA on 0429 483 273 or kmcmanus@walga.asn.au.

RESOLUTION

Moved: President Cr Ian Earl
Seconded: President Cr Michael Bennett

That the South West Country Zone notes that:

- 1. Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government's Social Housing Economic Recovery Package (SHERP) Program.**
- 2. The next round of SHERP grants open on Monday 1 September 2021.**
- 3. The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Monday 1 September.**

CARRIED

7.6 2021 Local Government Elections – Zone Office Bearer Elections

By Tim Lane, Zone Executive Officer

BACKGROUND

With the bi annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of **1 December 2021**.
- New State Council will take office at the Ordinary Meeting of State Council on **1 December 2021**.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. *Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone delegates are eligible to nominate. The time period for the receipt of nominations is to be **one week prior** to the Zone meeting at which the election will be held.*
2. *Zone Executive Officer to receive written nominations from Zone delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.*
3. *Elections are to be held at the next Zone meeting as the first item of business. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to delegates.*
4. *All voting delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.*
5. **Tied vote** – *in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.*
6. *Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.*

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Manager Governance and Organisational Services on 9213 2051 or email tbrown@walga.asn.au.

RESOLUTION

Moved: President Cr Sarah Stanley
Seconded: Mayor Grant Henley

That the South West Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council.

CARRIED

Meeting adjourned at 10:28am for morning tea, and resumed at 10:50am.

8. WALGA BUSINESS

8.1 WALGA Status Report

By Tim Lane, Zone Executive Officer

BACKGROUND

Status Report for August 2021 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
2021 23 April Zone Agenda Item 7.1 Weather Station Upgrade Request	That the South West Country Zone of WALGA: 1. Notes the concerns of the Shire of Augusta Margaret River's Bush Fire Advisory Committee in relation the need for accurate weather forecasting. 2. Requests that WALGA write to the Bureau of Meteorology requesting upgrades to the weather stations in the South West Corner to include a weather radar to improve weather forecasting in the Lower South West region.	WALGA wrote to BOM requesting upgrades to the weather stations in the South West Corner to include a weather radar to improve weather forecasting in the Lower South West region On 2 June 2021 (2/06/21). WALGA wrote to BOM seeking an update on 26 July 2021.	August 2021	Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039
2021 19 February Zone Agenda Item 7.3 Asset Preservation Model	That the South West Country Zone of WALGA: 1. Supports option one of the options presented 2. Requests that discussion on this issue be referred to Regional Road Groups 3. Request Chris Berry, or an appropriate officer from the WA Local Government Grants Commission, to present to the Zone on the Asset Preservation Model methodology	At the May 2021 meeting WALGA State Council resolved to: <ul style="list-style-type: none"> Seek support from the WA Local Government Grants Commission to provide presentations on the inputs, operation of and outputs of the Road Asset Preservation Model at Zone or Regional Road Group meetings where requested; and Advocate to the WA Local Government Grants Commission to improve the formatting and labelling of the model and make it available via the Commission's website. A formal letter has been sent to the WA Local Government Grants Commission accordingly. Dr Chris Berry has confirmed his availability to present at the November 2021 Zone meeting.	June 2021	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
2019 March 22 Zone Agenda Item 7.7 Funding	1. That the South West Zone of WALGA adopts an advocacy	The Infrastructure Policy Team requested that the Association investigate the need for and feasibility of developing a road project advocacy tool to support Local	Ongoing	Ian Duncan

<p>Commitment Towards Strategic Transport Network Infrastructure In South West Western Australia</p>	<p>position of seeking a commitment to funding from:</p> <ol style="list-style-type: none"> a. Western Australian State Government; and/or b. Australian Federal Government; and/or c. Private industry to better manage the ever increasing numbers of heavy vehicle haulage and light vehicle users within the south-west (particularly including South Western Highway), including the possibility of re-instating and re-opening the disused South West Railway, as well as the future expansion and improvements of our road networks for the south-west region as part of the investment of our future infrastructure and road networks. <p>2. That the South West Zone of WALGA requests the WALGA State Council to consider adopting the advocacy position outlined in Recommendation 1, above.</p>	<p>Governments and Zones in their advocacy for specific road developments given the large number of potential projects across the State.</p>		<p>Executive Manager Infrastructure iduntan@walga.asn.au 9213 2031</p>
<p>2020 25 June Zone Agenda Item 7.1 Regulation of Park Homes / Manufactured Homes / Lifestyle Villages</p>	<p>That the South West Zone seek WALGA's support to request that the State Government urgently amend the Caravan Parks Legislation to allow the continued lawful placement of new manufactured homes on caravan park sites, until approximately 2030, providing regulatory certainty in the short term to the industry, its customers and local governments, and providing time in which more comprehensive regulatory reform can be undertaken.</p>	<p>State Council Resolution at the September meeting.</p> <p>That WALGA urgently requests the State Government to undertake a full review of the Caravan Parks and Camping Grounds Act 1995 and associated legislation and regulations, to address manufactured homes on caravan park sites.</p> <p>RESOLUTION 116.4/2020</p> <p>Correspondence and the background information has been sent to the Minister for Local Government for consideration of an urgent review of the <i>Caravan Parks and Camping Grounds Act 1995</i>.</p> <p>A letter has been received from the Minister (as attached), stating that <i>"Government is considering a broader review of the regulatory system regarding lifestyle villages; however, its legislative priority will not be considered until after the 2021 election."</i></p> <p>WALGA met with the Minister for Planning's office in April 2021 and raised this as an ongoing issue for the sector.</p> <p>WALGA has subsequently been informed that further amendments to the Camping and Caravan Act and Regulations to address the issue of manufactured park homes remains on the State Governments legislative agenda for this term. (26/05/2021)</p>	<p>Ongoing</p>	<p>Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039</p>
<p>2019 June 28 Zone Agenda Item 7.2 Community Newspaper Awards</p>	<p>The Zone requests WALGA support a regional annual award program to recognize the significant contribution of community news publications.</p>	<p>Given the Local Government Minister has foreshadowed initiating an awards program for the sector, the Local Government Convention executive organizing committee has postponed consideration of any expansion of the WALGA honors and awards program until the Minister's awards have been defined.</p>	<p>September 2021</p>	<p>Zac Donovan Executive Manager, Finance and Marketing zdonovan@walga.asn.au 9213 2038</p>

RESOLUTION

Moved: President Cr Michael Bennett
Seconded: President Cr Michael Southwell

That the South West Country Zone WALGA August 2021 Status Report be noted.

CARRIED

8.2 Review of WALGA State Council Agenda

BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: <https://walga.asn.au/getattachment/21f4dc26-8534-4bf2-a18c-bacdffbfe7d4/State-Council-Agenda-3-September-2021.pdf>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 External Oversight of Local Level Complaints

That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.

5.2 Tender Exemption Provisions – General Practitioner Services

That WALGA:

1. Adopt a new Advocacy Position Statement under ‘Local Government Legislation - Tender Exemption General Practitioner Services’:

WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and

2. Undertake additional research in support of the Advocacy Position with the following aims:
 - a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and
 - b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.

5.3 Phase 2 Planning Reform Submission

That the submission to the Department of Planning, Lands and Heritage on Phase 2 Planning Reform be endorsed.

Matters for Noting

6.1 Stop Puppy Farming Legislation

6.2 Regional Telecommunications Resilience

6.3 Report Municipal Waste Advisory Council (MWAC)

6.4 2021-22 State Budget Submission

6.5 WALGA Submission: Inquiry into the Delivery of Ambulance Services in Western Australia

Key Activity Reports

7.1.1 Report on Key Activities, Commercial and Communications Unit

7.1.2 Report on Key Activities, Governance and Organisational Services

7.1.3 Report on Key Activities, Infrastructure

7.1.4 Report on Key Activities, Strategy, Policy and Planning

7.2 Policy Forum Report

RESOLUTION

Moved: President Cr Michael Bennett

Seconded: President Cr Paul Omodei

That the South West Zone supports Item 5.1.

CARRIED

RESOLUTION

Moved: President Cr Mick Bennett

Seconded: President Cr Paul Omodei

That the South West Zone supports Item 5.2.

CARRIED

RESOLUTION

Moved: Mayor Grant Henley

Seconded: President Cr John Nicholas

That the South West Zone supports Item 5.3.

CARRIED

RESOLUTION

Moved: President Cr Michael Bennett
Seconded: Mayor Grant Henley

That the South West Country Zone notes the matters for noting and key activity reports contained in the 3 September 2021 State Council Agenda.

CARRIED

8.3 WALGA President's Report

The WALGA President's Report was noted.

NOTED

9. AGENCY REPORTS / PRESENTATIONS

9.1 South West Development Commission – Proposed South West Infrastructure Committee (30 minutes)

Chief Executive Officer, Mellisa Teede, and consultant Robyn Fenech, presented to the Zone on the proposed South West Infrastructure Committee.

NOTED

9.2 Regional Development Australia – South West

Director of Regional Development, Charles Jenkinson, provided an update to the Zone.

NOTED

9.3 Department of Local Government, Sport and Cultural Industries

The Department of Local Government, Sport and Cultural Industries was an apology to the meeting.

NOTED

10. FINANCIAL REPORT

Payments since the last Zone meeting are as follows:

Date	Description	Bank accounts		Total Cash Held
		Term Deposit	Current Account	
17/06/2021	Opening balance	\$ -	\$ 9,070.68	\$ 9,070.68
15/07/2021	Bank charges		-\$ 5.42	\$ 9,065.26
				\$ 9,065.26

Invoices for **Subscriptions** totalling **\$7,200** (\$600 per Local Government) have been sent which will bring the Zone’s cash position to:

\$16,265.26

Proposed Budget Allocations

Federal election brochure	\$2,500
South West Future Jobs and Skills Forum incidentals	\$350

Total Funds remaining if budget expended: **\$13,415.26**

RESOLUTION

Moved: President Cr Michael Bennett
 Seconded: President Cr Paul Omodei

That the Financial Report be noted.

CARRIED

11. EMERGING ISSUES

11.1 Invitations to Future Meetings

WA Local Government Grants Commission

Dr Chris Berry will present to the November 2021 meeting on the Asset Preservation Model methodology, as per the Zone’s February 2021 resolution (in part), as follows:

That the South West Country Zone of WALGA request Chris Berry, or an appropriate officer from the WA Local Government Grants Commission, to present to the Zone on the Asset Preservation Model methodology.

NOTED

Office of the Auditor General

The Office of the Auditor General has offered to present at a future Zone meeting, as follows:

The Office of the Auditor General is now responsible for all WA Local Government and regional council financial audits. If your zone has any questions about our financial audit process or performance audit program/reports, we would be happy to provide a presentation at one of your future meetings.

A decision from the Zone is sought as to whether to invite the Office of the Auditor General to present to the Zone.

The Zone agreed to invite the Office of the Auditor General to present at the February 2021 Zone meeting.

NBN Local

Peta Greening, Community Engagement Manager (South West Region), wrote to the Executive Officer offering to present to the Zone in relation to the following:

- Nbn Local's role
- Regional connectivity
- Disaster preparedness communications / Project STAND
- Regional Co-Investment Fund

The Zone agreed to invite NBN Local to present at the February 2021 Zone meeting.

11.2 Role of the Department of Local Government

City of Bunbury

RESOLUTION

Moved: Cr Tresslyn Smith
Seconded: President Cr Richard Walker

That the South West Country Zone requests WALGA to advocate for additional resources to be provided to the Department of Local Government to enable the Department to provide greater compliance and regulatory framework support to the Local Government sector.

CARRIED

11.3 AICD Training Offering

City of Busselton

Mayor Grant Henley tabled an offering from the Australian Institute of Company Directors (AICD) to provide governance training for Elected Members in the region.

NOTED

11.4 Shire of Capel – Climate Change Declaration

The Chair, President Cr Tony Dean, presented President Cr Michael Southwell, Shire of Capel, with a signed climate change declaration certificate on behalf of WALGA.

12. DATE, TIME AND PLACE OF NEXT MEETINGS

12.1 2021 and 2022 Meeting Dates

Proposed meeting dates for 2022 have been added to the table below.

MEETING DATE	HOST LOCAL GOVERNMENT
Friday 19 February 2021	Bunbury
Friday 23 April 2021	Augusta Margaret River
Friday 25 June 2021	Capel
Friday 20 August 2021	Collie
Friday 19 November 2021	Dardanup
Friday 18 February 2022	Donnybrook-Balingup
Friday 22 April 2022	Harvey
Friday 24 June 2022	Manjimup
Friday 26 August 2022	Nannup
Friday 25 November 2022	Augusta Margaret River

12.2 Next Meeting

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, 19 November 2021	Shire of Dardanup

13. CLOSURE

There being no further business the Chair declared the meeting closed at 11:45am.