

01-005-03-0003



South East Metropolitan Zone

Minutes

1 May 2019

South East Metropolitan Zone

Hosted by the City of Canning
1317 Albany Highway, Cannington
Wednesday 1 May commenced at 6:00 pm

Minutes

MEMBERS

2 Voting Delegates from each Member Council

City of Armadale

Cr Ruth Butterfield (DSC)
Mr Ray Tame, Chief Executive Officer – non-voting delegate

City of Canning

Cr Ben Kunze – **Acting Chair**
Cr Sara Saberi
Mr Arthur Kyron Chief Executive Officer – non-voting delegate

City of Gosnells

Cr Julie Brown (SC)
Cr Olwen Searle
Mr Ian Cowie, Chief Executive Officer - non-voting delegate

City of South Perth

Cr Greg Milner
Mr Geoff Glass, Chief Executive Officer

Town of Victoria Park

Cr Bronwyn Ife
Cr Brian Oliver (SC)
Mr Anthony Vuleta, Chief Executive Officer – non-voting delegate

WALGA Secretariat

Mr Nick Sloan, WALGA Chief Executive Officer
Mr Zac Donovan, Executive Manager Finance & Marketing
Ms Lyn Fogg, Governance Advisor

DLGSC Representative

Jodie Holbrook, Director Local Government Policy and Engagement
Liz Toohey

Guest Speakers

Mr Callum Crofton, Manager Heritage Support Services, Department of
Planning, Lands and Heritage

APOLOGIES

City of South Perth
City of Armadale

Mayor Sue Doherty - **Chair**
Mayor Henry Zelones AM JP

ANNOUNCEMENTS

Confirmation of Attendance, an attendance sheet was circulated prior to the commencement of the meeting.

Acknowledgement of Country: Cr Ben Kunze (Deputy Chair) declared the meeting open at 6.02pm, acknowledging the traditional owners of the land that the meeting is held on and paying respects to Elders past and present.

Welcome: The Deputy Chair, Cr Ben Kunze, extended a welcome to the new WALGA CEO, Mr Nick Sloan and Mr Callum Crofton, Department of Planning, Lands and Heritage.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of the previous meeting
2. Zone Status Report
3. President's Report (emailed prior to meeting)
4. Standing Orders

1. DEPUTATIONS

1.1 Department of Planning, Lands and Heritage

Mr Callum Crofton, Manager Heritage Support Services from the Department of Planning, Lands and Heritage presented to the Zone on matters regarding changes to the Heritage Act.

2. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Julie Brown
Seconded: Cr Greg Milner

That the Minutes of the meeting of the South East Metropolitan Zone held on 20 March 2019 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, Councillors must declare to the Chairperson any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

NIL.

4. BUSINESS ARISING

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment.

Cr Ben Kunze, Deputy Chair, thanked the Secretariat for following up on the School Parking matter (SE Metro Zone 29 November 2017).

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

Item 5.1 Road Safety Audit Local Government Policy Template

Recommendation to State Council:

That the Road Safety Audit Local Government policy template be endorsed.

RESOLUTION

Moved: Cr Sara Sabiri
Seconded: Cr Julie Brown

That the WALGA recommendation to State Council be supported.

CARRIED

Item 5.2 'Preferred Model' for Third Party Appeal Rights for Decisions Made by Development Assessment Panels

Recommendation to State Council:

That WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels; and
2. Endorses the 'Preferred Model' as the third party appeals process for decisions made by Development Assessment Panels.

RESOLUTION

Moved: Cr Ben Kunze
Seconded: Cr Greg Milner

That the WALGA recommendation to State Council be supported.

CARRIED 6 / 2

Item 5.3 Interim Submission – Draft Position Statement: Tourism Land Uses within Bushfire Prone Areas

Recommendation to State Council:

That the interim submission to the Western Australian Planning Commission on Draft Position Statement: Tourism land uses within bushfire prone areas, be endorsed.

RESOLUTION

Moved: Cr Olwen Searle
Seconded: Cr Julie Brown

That the WALGA recommendation to State Council be supported.

CARRIED

Item 5.4 Public Library Tiered Service Framework

Recommendation to State Council:

That the new tiered model to support public library service delivery in WA be endorsed.

RESOLUTION

Moved: Cr Ruth Butterfield
Seconded: Cr Olwen Searle

That the WALGA recommendation to State Council be supported.

CARRIED

Item 5.5 Community Technical Reference Group

Recommendation to State Council:

That the establishment of a Community Technical Reference Group be endorsed.

RESOLUTION

Moved: Cr Julie Brown
Seconded: Cr Brian Oliver

That the WALGA recommendation to State Council be supported.

CARRIED

Item 6 Matters for Noting

Noted.

Item 7 Organisational Reports

Noted.

6. BUSINESS

6.1 Local Government Disability Access and Inclusion Groups

Town of Victoria Park

Background

The *Disability Services Act 1993* (amended 2004) requires state government agencies and local government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP). DAIPs provide a significant mechanism to assist public authorities to identify and remove barriers to people with disability in their services, events, information, buildings and facilities, consultation and complaints processes and employment.

WALGA currently has an access and inclusion networking group for officers which meet quarterly. However, local government advisory groups are currently not invited to participate in this networking. My intention is to expand the current quarterly meeting format to include LG disability advisory groups. Many members on these advisory groups have personal experience living with a disability, have a family member with a disability or are carers.

The following motion was endorsed by the Town of Victoria Park at their 19 March 2019 Council Meeting:

That Council puts forward a motion to the WALGA Southeast Metropolitan Zone meeting, through its appointed delegates, to invite Local Government access and inclusion advisory group members to attend the quarterly Access and Inclusion Network Group meetings.

RESOLUTION

Moved: Cr Bronwyn Ife
Seconded: Cr Brian Oliver

That WALGA be requested to invite Local Government Access and Inclusion Advisory Group members to attend the quarterly Access and Inclusion Network Group meeting.

CARRIED

6.2 Request to Present – Local Government Insurance Services WA

LGIS have requested an opportunity to present to Local Governments that may be interested in learning more about LGIS and your self-insurance scheme.

LGISWA developed a number of presentations which may be of interest to Zone delegates and Chief Executive Officers. If, however, there is interest on another topic please advise and LGISWA can tailor a presentation to the Zone's needs.

Presentations

- **Your LGIS, what ownership delivers**
What is a mutual and how is it different to traditional transactional insurance providers? This presentation will include the history of LGIS, organisation structure, relationship with WALGA and provide examples of service delivery – highlighting the benefits of membership.
- **Know your risks - identifying and managing local government risks**
The risks faced by Local Governments across WA continue to change. In this presentation LGIS risk experts will outline the strategies which can be used by Local Governments to strategically identify and manage risks. They'll also talk about the experiences of other WA Local Government members in identifying and managing their risks.

- **The human factor – emerging risks for 2019 and beyond**
People are a crucial success factor for Local Government organisations they're the human face of Local Government services. In this presentation LGIS human risk experts will discuss the emerging trends in managing people from the diverse needs of an aging workforce to increases in workplace stress. They'll use real examples from WA Local Governments to explore potential strategies in managing and reducing human risks.
- **Elected members – managing risks and protection**
Elected members are passionate about improving their community, going above and beyond in their service. However, as part of their role elected members also carry significant risks which they need to be aware of. In this presentation an LGIS Local Government risk expert will cover the risks which elected members must be aware of and manage, and the services and cover included in LGIS membership. They'll use real examples from WA Local Governments to explore strategies in managing and reducing elected member risks.
- **Local government first – a claims strategy that benefits LGIS members**
How does LGIS handle claims differently? When LGIS receives a claim we consider the best interest of the member and the broader Local Government sector. This presentation outlines the LGIS claims strategy which plans for long term, sustainable protection of the WA Local Government sector. We'll look at a variety of WA Local Government claims and explore the lessons learned.

Moved: Cr Ben Kunze
Seconded: Cr Greg Milner

That the Zone invites a representative from the Local Government Insurance Services WA to provide a presentation to the 26 June 2019 Zone meeting on the topic of _____ as listed above.

LOST

RESOLUTION

Moved: Cr Brian Oliver
Seconded: Cr Greg Milner

That the South East Metropolitan Zone notes the request and recommends that LGIS presentations be provided direct to individual Councils.

CARRIED

Reason: The South East Metropolitan Zone considers the information provided by LGIS should be provided to all Elected Members (rather than just Zone members) and provided in context of matters relevant to each individual Local Government.

6.3 Late Item – Training Course In Heritage

By Cr Julie Brown, City of Gosnells

RECOMMENDATION

That WALGA investigates the potential for establishing a training course in heritage which would provide a formal qualification or accreditation for those who complete the course.

BACKGROUND

Currently, there is no course available which provides a qualification or accreditation in heritage. Our history and heritage is a significant issue for local government, and, consequently, such a course is likely to be valuable for the sector and those working in it. This motion asks WALGA to investigate the potential for establishing such a course, either through WALGA or another training provider.

SECRETARIAT COMMENT

Currently there is a qualification in place at the University of WA which delivers a **Graduate Certificate in Heritage Studies** [Graduate Certificate in Heritage Studies](#)

Additionally there are various opportunities for Heritage training listed through the [State Heritage Council](#) WALGA Training has not received any other enquiries about Heritage training to date.

The current Local Government Training Package only contains 2 units of competence that mention heritage. There is currently a review process in train that will be open for sector input shortly. WALGA will ensure that Local Governments and Elected Members receive a link to the feedback for the Local Government Training Package, where input can be provided around the need for heritage qualifications at a VET level.

RESOLUTION

Moved: Cr Julie Brown
Seconded: Cr Greg Milner

That WALGA investigates the potential for a training course in heritage to be established, which provides a formal qualification or accreditation for those who complete the course.

CARRIED

7. OTHER BUSINESS

Nil.

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

Mr Nick Sloan, CEO, WALGA, presented the President's Report.

Noted.

8.2 State Councillor's report to the Zone

WALGA State Councillor, Cr Ben Kunze presented on the previous State Council meeting.

Noted

8.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

Ms Jodie Holbrook, Department of Local Government, Sport and Cultural Industries provided an update the Zone on DLGSC matters and tabled the Departmental Update and a Departmental FAQ sheet on Elected Member Universal Training requirements (Attachment 1), contained in the Local Government Amendment Bill 2019 that is currently before Parliament.

Noted.

9. MEETING ASSESSMENT

Cr Sara Saberi provided feedback as to the effectiveness of the meeting.

10. DATE, TIME AND PLACE OF NEXT MEETING

RESOLUTION

Moved: Cr Julie Brown
Seconded: Cr Olwen Searle

That the next ordinary meeting of the South East Metropolitan Zone be held on Wednesday 26 June at the City of Gosnells commencing at 6:00 pm.

CARRIED

11. CLOSURE

There being no further business the Chair declared the meeting closed at 7.07pm.