

**STATE ROAD FUNDS TO LOCAL GOVERNMENT ADVISORY
COMMITTEE (SAC)**

MINUTES – 5th December 2023
(Meeting 03/2023)

Held at MRWA

SAC Members Present:

Mr D Snook (DS)	MRWA (Chair)
Mr M Cammack (MC)	MRWA
Mr D Morgan (DM)	MRWA
Cr H Sadler (HS)	WALGA
Cr K Chappel (KC)	WALGA
Mr N Sloan (NS)	WALGA

Others in Attendance:

Mr I Duncan (ID)	WALGA (Observer)
Mr S Purdy (SP)	IPWEA (Observer)
Ms R Lewis (RL)	MRWA (Secretariat)
Mr M Hoare (MH)	MRWA (Observer)
Mr K Pethick (KP)	MRWA (Observer)

Apologies:

Mr J Erceg	MRWA (Chair)
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1. WELCOME AND APOLOGIES

Chair opened the meeting at 10am and welcomed SAC members.

Mr J Erceg was noted as an apology.

ID noted that two WALGA members to SAC will be appointed following the State Council meeting on 6th December 2023.

Action: ID will notify the SAC Secretariate when the new members are confirmed.

2. CORRESPONDENCE

No items of correspondence were noted.

3. MINUTES OF PREVIOUS MEETINGS (September 2023 - 02/2023)

The minutes of the Meeting held on the 1st September 2023, as attached to the agenda, were accepted as a true record of proceedings.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 Summary of Outstanding Actions

Reference Item No/Officer	Action Required / Taken
SWR & Metro RPG & SBS 2022-23 performance review 02/2023-1 ID	<p>5/12/2023 <u>Complete</u>- Doug Pearson has been appointed to the role of WALGA Local Government Program Delivery Support Manager in November and will increase the hours provided from mid-January 2024. Part of Doug's role will be to specifically address project deliverability issues in South West and Metropolitan regions.</p> <p>01/09/2023 Due to the delivery outcomes during 2022-23, it was requested by SAC that the, to be appointed, WALGA Local Government Roads Support Manager work with both the South West and Metropolitan Technical Groups to review reasons for delays in Road Project Grants and State Black Spot Programs to capture key risks and formalise options.</p>
Commitments working groups Terms of Reference 02/2023-2 MC	<p>05/12/2023 <u>Complete</u> -The SRFLGA procedures have been updated, It is now noted that SAC will endorse the three Working Groups Terms of reference commitments</p> <p>01/09/2023 Amend the procedures for SAC to endorse the 3 (three) SRFLGA commitments Working Groups Terms of Reference (Procedures Item 4 amended)</p>
Procedures Item 8.1.8 02/2023-3 MC	<p>05/12/2023 <u>Complete</u> -The SRFLGA procedures have been updated.</p> <p>01/09/2023 Amend the first paragraph of Item 8.1.8 Reporting Structure in the Procedures to now read: As per the update in the minutes Item 3.1 above</p>
Multi-Criteria Assessment Pro Forma Model 02/2022-1 ID	<p>05/12/2023 <u>Ongoing</u> – As per item 11.3, the MCA model continues to be discussed at the RRG level.</p> <p>01/09/2023 As per the update in the minutes Item 11.3 above</p> <p>28/04/2023 Ian Duncan informed that the compilation of the draft model for the 2025-26 program is currently running behind schedule. This is expected to be complete by November 2023. An update on the progress will be provided at the September 2023 SAC meeting.</p>

	<p>09/12/2022 Ian Duncan informed that this is ongoing, targeting RRG meetings early next year. The draft will be distributed to SAC prior to engagement with Regional Road Groups. Also refer Item 11.3</p> <p>2/09/2022 Prepare a Pro Forma MCA Model to provide to each RRG and metrics for the determination of Road Project prioritisation going forward.</p>
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5. LOCAL GOVERNMENT ROADS PROGRAM

5.1 Expenditure Profiles (2023-24)

SAC noted the report on the Summary of Expenditure of State Funding on Local Roads for the period ending 31st October 2023.

MC provided a summary of the expenditures for the 2023-24 Program to date.

2023-24 Budget	\$ 315 M
YTD Expenditure	\$ 107 M (34% of the program)
Overall forecast Result	\$ 29 M (under expenditure)

The 2023/24 forecast result of \$29M under expenditure if achieved is an improvement, compared to 2022/23 final under expenditure of \$62.9M

Direct Grants, at the end of October show five Metro Local Governments have not yet claimed. This is known and being followed up.

Road Project Grants has \$144M budget, with \$38M (26%) claimed YTD.

State Black Spot on Local Government Roads has a budget of \$28.5M with a forecast expenditure for the Financial Year of \$30.9M (8.3% over budget). Actual expenditure to date is \$6.3M (22%).

Bridge Works are forecasting a \$1.7M under spend with Main Roads having difficulty obtaining contractors so the level of work programmed cannot be delivered.

State Initiatives has a budget of \$51.5 M with an expenditure YTD of \$21.5M. Full year forecast is for an under expenditure of \$8.6M.

Local Government delivered Program, as a percentage expenditure, is running at 36% which is above the year complete (33%). Main Roads delivered Program is running behind at 29%.

Action: Pilbara Region has claimed \$80,000 of their \$6.5M Road Project Grant allocation YTD. This will be followed up by SAC Secretariate.

The rest of the regions have claimed a third of their funds.

The delivery of the road project grants is the key area of focus, specifically metro (\$55M) and South West (\$20M). Combined these two regions represents around 50% of the overall program. Metro is currently forecasting a \$15M under expenditure for the year from a \$55M program.

Delegates discussed whether Regions have already taken steps to reallocate funding included in the program for projects that can no longer be delivered this year.

Opportunities to reallocate funding between regions in a timely way were discussed.

Action: Request for Doug Person to:

1. Review delivery programs in Metro and South West regions and provide options for advancing project delivery including potential to reallocate funds between projects and between regions.
2. Review whether a different claims schedule (currently 40%:40%:20%) would provide better information regarding actual project progress to enable corrective actions to be implemented.

Action: Secretariate to contact Regional Road Group Secretariats to ask if there has been any reallocation of funds to alternative projects this year.

5.2 Commodity Route Fund 2023-24.

ID commented on the report provided.

38 Applications received and assessed.

Resolution:

The 15 highest rated projects listed in the schedule with a total grant value of \$3.729M be included in the 2024-25 Local Roads Program, with the remaining projects endorsed as Reserve Projects should higher rated projects be unable to proceed.

5.3 MINDER (Financial Report)

SAC noted the report.

ID commented briefly on the report provided.

5.4 WALGA LGA Roads Support Manager Report

ID provided a summary of Doug Pearson's role.

Doug commenced in November and his hours will increase from mid-January as some of his existing commitments conclude.

6. STATE BLACK SPOT PROGRAM

6.1 Summary and Financial Reports

SAC noted the Summary and Financial Reports for 2023/24 as of 31st October 2023.

Overall

- With 33% of the financial year elapsed, expenditure on the State Black Spot Program for 2023-24 is \$9.65M or 19% of the approval budget, including carry overs, of \$51.28M

State

- Total Expenditure for 2023-24 to date including reprogrammed projects is \$3.35M. The total Budget including carryovers is \$19.38M

Local

- Co-Contribution Program- Total Expenditure for 2023/24 to date, including reprogrammed projects, is \$1.9m. The total budget including carryovers is \$18.39m
- Enabling Actions Program-Total Expenditure for 2023/24 to date, including reprogrammed projects, is \$0.03m. The total budget including carryovers is \$1.47m
- Mass Action Treatments Program-Total expenditure for 2023/24 to date, including reprogrammed projects, is \$4.33m, the total budget including carryovers is \$12.04m

7. AUSTRALIAN GOVERNMENT BLACK SPOT PROGRAM

7.1 Summary and Financial Reports

SAC noted the Summary and Financial Reports for 2023/24 as of 31st October 2023.

Overall

- With 33% of the financial year elapsed, expenditure of the Australian Government Program for 2023-24 is \$2.00m or 10% of the approved budget, including carryovers, of \$19.08m.

State

- Total expenditure for 2023-24 to date, including reprogrammed projects, is \$0.07m, the total budget including carryovers is \$1.87m

Local

- Total expenditure for 2023-24 to date, including reprogrammed projects, is \$1.94m. The total budget including carryovers is \$20.19m.

8.REGIONAL ROAD GROUP

8.1 RRG

SAC noted the report.

ID spoke to the Regional Road Groups report, attached to the agenda, and commented on the RRG meetings held since the last SAC meeting.

9. ROAD CLASSIFICATION REVIEW

9.1 Classifications & Proclamations

SAC noted the attached table of classifications and proclamation actions.

DM noted that there are projects scheduled for proclamation in December 2023/January 2024.

9.2 Future State Roads Review

SAC noted the report.

The Future Roads Project (Metro) continues to inform ongoing reclassification actions within the Metropolitan area.

Main Roads met in May 2023 to consider timing of transfers for urban roads. It remains likely that the next urban transfer will not occur until post-2025.

DM informed SAC the Future Roads project (Rural) is continuing to progress. Following the transfer of Marriott Road to Main Roads on 1st July 2022, further assessment is being undertaken based on the list of possible rural roads identified in the Project.

9.3 Roads 2040 Additional Roads

DM commented briefly on the report provided.

It was noted that each of these roads had been endorsed by both the respective Regional Road Groups and also the MRWA Road Planning Branch as per the Roads 2024 guidelines.

Resolution:

That the seven roads / road segments listed in the table are endorsed for addition to ROADS 2040 for the Shire of Broome (Kimberley Region) and Shire of Jerramungup (Great Southern Region).

10. State Road Funds to Local Government Agreement

10.1 Agreement Commitments-Aboriginal Employment, Recycled Materials and Road Safety (Terms of reference)

MC highlighted the State Road Funds to Local Government Agreement 2023/24 – 2027/28 was signed on the 18th September 2023 (being after the previous SAC meeting).

MC referred to the three working groups established to progress the commitments in the new agreement. The groups are currently considering terms of reference with drafts included in the agenda.

SAC noted the Draft Terms of Reference

11.1 General Business

11.1 Heavy Vehicle Services Information

DS commented briefly on the report provided.

DS advised the Wheatbelt Region has been a particular focus, with the report showing that the requests for road evaluations are down to 63 Roads for October 2023.

11.2 RRG Key Performance Indicators for 2022-23

SAC noted the report.

11.2.1 Percentage of Road Project grants expended. Gascoyne and Mid-West achieved 100%, with Pilbara achieving 72% and Metropolitan achieving 70%.

11.2.2 Number of Local Governments by RRG that provided a road inventory data update to Main Roads WA for uploading into the IRIS database in the last three years. Chair noted Main Roads and WALGA need to communicate to regions to ensure the IRIS database is up to date.

11.2.3. ID discussed that Wheatbelt South may require support with Level 1 Bridge Inspections. In 2022-2023 just 31% of the Local Government bridges in the region were subject to a Level 1 inspection.

Discussion took place on how best to ensure that L1 Bridge inspections were being undertaken. A suggestion was put to SAC that rather than reporting once a year, and after the event, this could become more of a regular item at RRG meetings.

Also that new RRG members be reminded of this requirement.

It was also noted that road inventory updates have similar issues with regard to frequency of reporting.

Action: WALGA to update the RRG Member's onboarding information packs to expand on both L1 Bridge Inspection requirements and road infrastructure inventory updates.

Secretariate to engage with Regional Road Group Secretariate to confirm Bridge Inspection and inventory updates are standard RRG agenda.

WALGA to review performance indicators and make recommendations to a future SAC meeting.

11.3 Round Table/other

MRWA Local Government Road Safety Manager

DM provided a document included in the agenda and discussed briefly that Paul Starling has been appointed to the role.

LGTRIP

SAC noted the summary on the delivery of the Local Government Transport and Roads Research and Innovation Program.

Traffic Management Company Registration Scheme

KC raised the changes made to the Traffic Management Company registration scheme noting that wider consultation, including with WALGA, would have been appreciated.

DS acknowledged the point.

DS advised SAC the new arrangement on Traffic Management was due to commence on 1st December 2023, due to delays this has now been pushed back to the 1st February 2024.

It was noted that this had not been updated on the Website.

Action Item: Des to have the Main Roads WA website reviewed to reflect the deferred start date for changes to the Main Roads Traffic Management Company Registration Scheme.

Local Government Transport and Roads Research and Innovation Program (LGTRIP)

ID provided a summary included in the Agenda on Local Government Transport and Roads Research and Innovation Program

Funding has been provided in the SRFLGA for a Local Government focussed research program. The objective of the program is to achieve better implementation of innovative practices by improving the specialist capability of Local Government through a collaborative program of projects which deliver advanced technology, cost effective and practical solutions.

The second round of LGTRRIP projects have commenced. Three projects were selected by the Operations Team and will produce practitioner guides for the design and construction of local roads using crushed recycle concrete, crumbed rubber modified bitumen and reclaimed asphalt pavement. These projects respond to the commitment in the SRFLGA to increase the use of recycled materials in road works.

WALGA State Budget Submission 2024-25

CR K provided SAC with the WALGA State Budget Submission noting additional copies can be found on the WALGA website.

12 NEXT MEETING

Tuesday 24th April 2024 at WALGA.

13 MEETING CLOSE

There being no further business the meeting closed at 11:40am

APPENDIX A

Action List

Reference Item No/Officer	Action Required
SW & Metro Reduce Program Delivery Scheduling 02/2023-5.1 DP	<p>Action: Request for Doug Person to:</p> <ol style="list-style-type: none"> 1. Review delivery programs in Metro and South West regions and provide options for advancing project delivery, including the potential to reallocate funds between projects and between regions. 2. Review whether a different claims schedule (currently 40%:40%:20%) would provide better information regarding actual project progress to enable corrective actions to be implemented.
RRG Secretariats 02/2023-5.1 RL	<p>Action: Secretariate to contact Regional Road Group Secretariats to ask if there has been any reallocation of funds to alternative projects this year.</p> <p>Action: Secretariate to engage with Regional Road Group Secretariate to include Bridge Inspection and inventory updates in standard RRG agenda.</p>
RRG Members info packs 02/2023-11.2 ID	<p>Action: WALGA update the RRG Member's onboarding information packs to expand on both L1 Bridge Inspection requirements and road infrastructure inventory updates.</p> <p>Action: WALGA to review RRG performance indicators and make recommendations to a future SAC meeting.</p>
SAC Sec Members 02/2023-1. ID	<p>Action: ID will notify the SAC Secretariate when the new members are confirmed.</p>
Expenditure Profiles (2023-24)- 5.1. RL	<p>Action: Pilbara Region has claimed \$80,000 of their \$6.5M Road Project Grant allocation YTD. This will be followed up by SAC Secretariate.</p>
Website update 11.3 02/23 DS	<p>Action Item: Des to have the Main Roads WA website reviewed to reflected deferred start date for changes to the Traffic Management Company Registration Scheme.</p>